

Space Reservation Options

**pertains to pre-approved/previous assigned vendors*

**** The vendor map reflects MONTHLY participants – week-to-week are removed****

OPTION #1: **This keeps your name ON the board**

- Pay Monthly – on or before the 1st
Won't need to call unless NOT attending
- Prepaid fee pays the space for that month – DOES NOT roll over if not occupied by the assigned vendor

OPTION #2: **Your name is OFF the board (week-to-week)**

- Call or Email – NO LATER than SUNDAY 8:00 PM (for Victorville location);
NO Later than Wednesday 9:00 AM (Big Bear Location)
- Include your FULL name, previous space number (**we do not know your number**), previous attendance date and the market in reference

****Management will contact you to assign space numbers***

Both OPTIONS require to be set –up / unloaded BY **7:00 AM** in assigned space (unless special arrangements have been previously made with management) (we **will fill the empty space by 7:30 AM** with vendors waiting to set up, including the pre-paid monthly spaces) *Vacant spaces reflect poorly on the overall appearance of the marketplace*

CONTACT THE FOLLOWING BUSINESS INFORMATION – **NOT OUR PRIVATE NUMBERS; Email is the fastest response**

Website: Highdesertfarmersmarket.com; (Our social media pages are for marketing ONLY)

Email: contact@highdesertfarmersmarket.com; 760-247-3769 Landline (message only phone)